

Inventory Verification Reports

Inventory Verification Reports (IVR) are due in **January** and **July** of each calendar year for the previous 6-month period. The purpose of the IVR is for reporting the amounts of each radionuclide received, transferred, and disposed of during the reporting period, and includes the amount of each radionuclide "on hand" at the end of the reporting period.

If you have not verified your on-hand radionuclide inventory, it is now PAST DUE. Please submit your IVR to REHS promptly (via MyREHS), as not doing so may result in a hold on receiving radioactive materials.

Transfer of RAM Between PIs

An Authoree/PI can transfer radioactive materials (RAM) to another Authoree/PI at Rutgers.

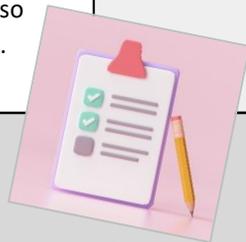
1. The PI must contact REHS to discuss the plans.
2. The PI completes and submits the Transfer of RAM form to REHS.
3. RAM is transferred from PI to PI.
4. Either of the PIs involved in the transaction notifies REHS that the transfer is complete so that REHS can adjust inventory for both PIs.

WHAT'S NEW?

NEW FORMS!

(located on <https://ipo.rutgers.edu/rehs/labrad-radiation-1>)

- [Quarterly Use Statement](#)
- [Wipe Test/LSC Efficiency/MDA form](#)
- [Transfer of RAM form](#)
- [Declaration of Pregnancy/Fetal Dosimetry Application](#)



Reminder: New Wipe Test Changes

Tritium (H-3)/Fe-55/Ni-63 Users

- Low energy beta emitters include H-3, Fe-55, and Ni-63.
- Quarterly wipe tests are required if a low energy beta emitter is used within a calendar quarter (survey meters cannot detect low energy beta emitters).
- If low energy beta emitters are not used in at least one (1) calendar quarter, then a "**Quarterly Use Statement**" (replacing the former "No Use Statement") is required to be used and documented by the end of each calendar quarter.

A NEW "Quarterly Use Statement" form is available!
 (see the "What's New" section)

- Labs that run wipe tests should have access to a functional liquid scintillation counter.



All Other RAM Users

(excluding low energy beta emitters)

- Routine (monthly) wipe tests are no longer required.
- "No Use Statements" are no longer required.
- Surveys with handheld survey meters are still required.
- Post-experiment surveys and DAILY documentation of those surveys must still be performed.

Annual radiation training is required for working with radioactive materials in your lab(s). Training is considered "valid" as long as it was taken at some point in the previous year. *Example:* Your training is current now if you have taken training by December 31, 2023, and you will have to renew by December 31, 2024.

If you have not yet taken your annual refresher training, log in and complete refresher training now. Untrained lab personnel may result in a hold on receiving radioactive materials.

See Training Corner above for course info.

TRAINING CORNER

INITIAL RADIATION TRAINING SCHEDULE

Initial radiation safety training is required and must be completed prior to working with radioactive material.

MARCH 15 (Monday)	1 PM – 4 PM
APRIL 15 (Monday)	1 PM – 4 PM
MAY 14 (Tuesday)	9 AM – 12 PM
JUNE 12 (Wednesday)	1 PM – 4 PM

Register for classes online and find directions here:

https://halflife.rutgers.edu/training_calendar/calendar.php

All initial training sessions are held at the **REHS office**:

<https://ipo.rutgers.edu/rehs/contact-rehs>

REFRESHER RADIATION SAFETY TRAINING

Refresher radiation safety training is required annually for all Authorees and rad workers who have previously taken rad safety training. Refresher training is provided online on the MyREHS website: <https://myrehs.rutgers.edu/>

Enter your NetID credentials, then click on **Radiation Safety Database** → **Online Refresher Training** (the green box under Main Menu & PI's name).

Contact REHS if you need registration assistance.

← OVERDUE FOR TRAINING?



**Rutgers Environmental
Health & Safety (REHS)**
 74 Street 1603, Bldg. 4116
 Livingston Campus
 Piscataway, NJ 08854

REHS Rad Safety:
 Phone: 848-445-2550

Email: RadGroup@ipo.rutgers.edu

Web: <https://ipo.rutgers.edu/rehs>